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Date: July 2, 2020

To: All City of Fremont Employees

From: Mark Danaj, City Manager

Subject: Update from City Manager Mark Danaj

## City of Fremont Employees,

I am emailing to update you regarding an extension of existing telework agreements, and to again express my admiration for the way all of our employees have managed the evolving COVID-19 crisis to date.

Given the recent increase in COVID-19 cases in our region, I am encouraging Department Heads to extend the City's existing emergency telework agreements through Labor Day (<u>Monday September 7, 2020</u>). As always, the situation is fluid and I will be consulting with the City's safety professionals to determine when and how to bring additional employees back to work, in as safe a manner as possible. As outlined in the <u>COVID-19 Employee Resource Guide</u>, which was sent yesterday, the City is continuing to put safety policies and resources in place to address everyone's safety and wellbeing.

I also want to take this opportunity to thank our essential onsite and field personnel for their service to the community during this period. I hope that everyone is able to take some time this holiday weekend to safely enjoy themselves. Best wishes and good health to you and your families this Fourth of July and thank you for everything you continue to do for the Fremont community.

Best,

Mark